

Step 4

Developing Your Proposal

4.5 Project Description

This section of your proposal may have up to five subsections:

- » Goals and objectives
- » Methodology
- » Staffing and administration
- » Evaluation
- » Sustainability and future orientation

Together, the project goal, its objectives and the methodology dictate staffing and administrative needs to address the project purpose. The project's sustainability flows directly from its success. Taken together, these five sections present an interlocking picture of the entire project.