

Step 6

Submitting and Following-up

After packaging and printing your proposal, closely follow the submission requirements outlined in the funder's guidelines. It is important to follow these directions precisely and get your proposal in ***on time***.

Submitting your proposal is not the end of your involvement in the grant-making process. Grant review procedures vary widely, and the decision-making process can take anywhere from a few weeks to six months or more. Invariably, this is a difficult time for the grant-seeker, in which you need to be patient but persistent. Some grant-makers outline their review procedures in annual reports or application guidelines. If you are unclear about the process, don't hesitate to ask.