

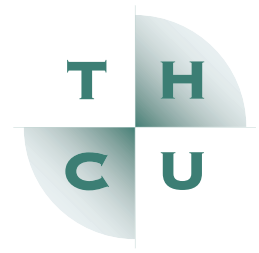


Comprehensive Workplace Health Promotion: Recommended and Promising Practices for Situational Assessment Tools

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This resource contains:

- A conceptual look at CWHP, situational assessment tools and best practice
- Guidelines and principles related to situational assessment tools
- Methodological information
- Tips on how to select a situational assessment tool



at the Dalla Lana School of Public Health
University of Toronto

RESOURCE

Part III

10. TOOL CATALOGUE

10.1 Using this Catalogue

General Advice for Using the Catalogue

There are various methods you can use to find the tools you are looking for in this catalogue. While you're looking for a tool, keep in mind the Principles of Good Practice in CWHP Situational Assessments (section 6) and Selecting a Situational Assessment Tool (section 7).

The tools in this catalogue are listed in alphabetical order, with a clearly marked recommended or promising label. Although the online resource has the capability to perform various searches (keyword and target), this print resource simply supplies the tool summaries in alphabetical order. In some cases, the tools themselves and additional resources are accessible free of charge and can be downloaded from the online resource, using the Resource Listing.

The icons in each tool summary represent the main characteristics and types that describe each tool. Use the icon legend to familiarize yourself with the meanings of each of the icons.

Advice for Specific Situations

I'm Not Sure What I'm Looking For

Simply browse the tool summaries, particularly the tool description and tool construction information.

I'm Looking for a Specific Type of Tool, or a Tool with Certain Characteristics

Find the icon(s) that represent your search (in the icon legend). Then, flip through the various tool summaries to find the tool(s) that are represented by your selected icon(s).











Information not Available

It should be noted that in a few instances, information is not available for particular tool characteristics (e.g., cost – many source organizations were wary to put a definitive “price tag” on their tool, as the cost can vary depending on many factors including the amount of customization required.) When information is not available in the catalogue, try contacting the developers or distributors of the tool to find out more (contact information is available in the tool summaries).

10.2 Icon Legend

Icons have been attached to particular tool characteristics to assist in identifying the attributes of each tool. The icons are used in Table 2: Summary of Characteristics of Recommended and Promising Tools, as well as in each tool summary. (See the glossary for definitions of these terms.)

Type of Tool			
	Current Practices Survey		Health Risk Assessment
	Interest Survey		Needs Assessment
	Organizational Culture Survey		
Rating			
	Recommended		Promising
Evaluation			
	Validity/Reliability evaluation conducted		
Access			
	Cost		No Cost
	Public Domain		Proprietary
	Made in Canada		
	Electronic Access		Paper Access
	Online Access		
	Language + (languages other than English and French)		French

Aspects of Comprehensive Workplace Health Promotion			
	Organizational Culture		Occupational Health and Safety
	Lifestyle Practices		
Implementation information			
	Employee Completion		Employer/Committee Completion
	Completion time over 30 minutes		Completion time of 10-30 minutes
	Completion time of 5-10 minutes		
	Internal Implementation (implemented by the workplace)		External Implementation (implemented by someone outside the workplace – e.g., consultant, company, etc.)

10.3 Summary of Effective, Plausible and Practical Ratings of Recommended and Promising Tools

The purpose of the Star Chart is to provide a summary of overall ratings (related to effectiveness, plausibility and practicality) for potential users that will help them to identify the situational assessment tools that may best meet their unique needs and requirements. Users are also encouraged to refer to the individual tool summaries for more specific information about each of the situational assessment tools rated below. The number of stars represents the total score of each reviewer for each major review criteria heading.

At the time of the review, a number of situational assessment tools either had not been evaluated, or did not provide enough information to allow the evaluations to be rated. Under the effectiveness rating (below) we have identified these tools by specifying “I.I.”, meaning “Insufficient Information” was available. Given that the majority of tools provided insufficient information, none of the overall ratings were impacted by this designation.